



Scan code to view reports

Wednesday, 28 February 2024

To All Councillors:

As a Member or Substitute of the **Scrutiny Committee**, please treat this as your summons to attend a meeting on **Thursday, 7 March 2024 at 6.00 pm** in the **Council Chamber, Town Hall, Matlock, DE4 3NN**

Yours sincerely,

Helen Mitchell
Director of Corporate and Customer Services

This information is available free of charge in electronic, audio, Braille and large print versions, on request.

For assistance in understanding or reading this document or specific information about this Agenda or on the “Public Participation” initiative please call the Committee Team on 01629 761133 or email committee@derbyshiredales.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

Please advise the Democratic Services Team on 01629 761133 or email committee@derbyshire.gov.uk of any apologies for absence.

2. PUBLIC PARTICIPATION

To enable members of the public to ask questions, express views or present petitions, **IF NOTICE HAS BEEN GIVEN**, (by telephone, in writing or by email) **BY NO LATER THAN 12 NOON OF THE WORKING DAY PRECEDING THE MEETING**. As per Procedural Rule 14.4 at any one meeting no person may submit more than 3 questions and no more than 1 such question may be asked on behalf of one organisation.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Pages 5 - 8)

06 December 2023

4. INTERESTS

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the District Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member, their partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at the time.

5. PERFORMANCE MANAGEMENT - KEY PERFORMANCE INDICATORS OUTTURN Q3 2023/24 (Pages 9 - 20)

This report summarises the outturn performance against the District Council's Key Performance Indicators for Quarter 3 (1st October to 31st December 2023). The report highlights where services have performed strongly and where improvements can be made.

6. PERFORMANCE MANAGEMENT DATA (Pages 21 - 40)

The District Council annually publishes its performance against a series of 12 Key Performance Indicators, whose purpose is to provide an assessment of its overall organisational health. Performance against each of the Key Performance Indicators are generally reported quarterly to Scrutiny Committee.

The Office for Local Government (Oflog) has developed an online tool (at <https://oflog.data.gov.uk>) which brings together a selection of existing metrics across a range of service areas. This performance management information has also been reported to Scrutiny Committee.

During recent meetings of Scrutiny Committee, Members have indicated that they wished to consider the extent of the existing Key Performance Indicators and whether they were fit for purpose going forward. Members were concerned that the KPIs might be overly focussed on Planning and that there were opportunities to look at data from other services.

The District Council's Performance & Project Management Officer Group (PPMG) has undertaken a review of the Key Performance Indicators (KPIs), details of which are set out in this report. As a result of this review, the report recommends several revisions to the existing suite of Key Performance Indicators.

7. DRAFT TERMS OF REFERENCE - PUBLIC CONSULTATION AND ENGAGEMENT EXERCISE (Pages 41 - 44)

To discuss the proposed draft Terms of Reference for the Public Consultation and Engagement scrutiny exercise.

8. UPDATE - FLOODING SCRUTINY EXERCISE

The Director of Corporate and Customer Services will provide Members with a verbal update on the progress made regarding the organisation of the Scrutiny Exercise scheduled to investigate experiences of flooding within the Derbyshire Dales.

9. UPDATE - FREEDOM OF INFORMATION REQUEST SCRUTINY

The Director of Corporate and Customer Services will provide Members with a verbal update regarding the process for scrutiny of Freedom of Information requests.

10. SCRUTINY COMMITTEE WORK PROGRAMME 2023/24 AND DRAFT WORK PROGRAMME 2024/25 (Pages 45 - 50)

To discuss, and propose any amendments to, the current Scrutiny Committee work programme for 2023/24 and the draft work programme for 2024/25.

Members of the Committee - Councillors David Hughes (Chair), Peter Slack (Vice-Chair), Robert Archer, Nigel Norman Edwards-Walker, Gareth Gee, Laura Mellstrom, Roger Shelley, Nick Whitehead and Nick Wilton

Substitutes – Councillors Kelda Boothroyd, Sue Burfoot, Peter Dobbs, Stuart Lees, Dermot Murphy and Simon Ripton

NOTE

For further information about this Agenda or on “Public Participation” call 01629 761133 or email committee@derbyshiredales.gov.uk